

LAKSHMI NARAIN COLLEGE OF TECHNOLOGY EXCELLENCE, BHOPAL



Raisen Road, Kalchuri Nagar, Bhopal, Madhya Pradesh- 462022

LNCTE/PB/2023/1F

Date: 17/01/2023

CONSTITUTION OF PROCTORIAL BOARD (PB)

The Proctorial Board is constituted as per composition and function given in succeeding paragraphs.

Objective/Function:

It will look into the following:

1. The acts of indiscipline among the students.
2. Acts of indiscipline of faculty and staff.
3. Any other matter forwarded to Proctorial Board.

Responsibilities:

Some specific responsibilities of the Proctorial Board are as follows:

- a) To maintain discipline in the college and to ensure that college rules are understood and followed.
- b) To keep an eye on the general moral behavior of the students.
- c) To prevent students from disturbing the peaceful atmosphere of the college.
- d) To prevent students from indulging in any political activities on college premises.
- e) To ensure that each student prominently displays her identity card during her stay in college premises.

The proceedings of Proctorial Board should be prepared along with findings and recommendations.

The same should be apprised to the undersigned and case should be closed.

Depending upon the location of the occurrence of incidence the additional members are required to attend the meeting of proctorial board.

Composition:

The composition of the board shall be as follow:

1. Chairman
2. Member: All HODs
3. Additional Members

Following are the members of the Proctorial Board:

S.No	Responsibility	Name with Designation
1	Chairman	Dr. Megha Kamble, HOD, CSE
2	Member	Dr. Abhinav Bhargava, HOD EC
3	Member	Dr. Sachin Tiwari, HOD, EX
4	Member	Dr. Naveen Agarwal, HOD, ME
5	Member	Prof. Gaurav Singh, CE
6	Member	Prof. Sushma Jat, HOD Maths
7	Member	Dr. Sunil Singh, Physics
8	Member	Dr. Shraddha Sharma, Chemistry
9	Member	Mr. Abhishek Kr. Singh
10	Member	Mr. Pankaj Jain Sports
11	Member	Prof. Rita Borsi, Warden
12	Member	Mr. Anil Singh Parihar, Librarian

Abhishek

Dr. Anil Kumar Saxena

Principal

Lakshmi Narain College of Technology
Excellence, BHOPAL

Copy to:

1. Office of Chairman/Vice-Chairperson/Secretary
2. Director Administration
3. Group OSD
4. Director (Academics/T&P/R&D)
5. Registrar LNCTE
6. Dean Student Welfare
7. Chairman/All Concerned Members (PB)
8. HODs (All Department)
9. Guard File