

ALUMNI CELL

LNCT/AC/2023/

Date:10/07/2023

Minutes of Meeting

A meeting was organized at 3:30 PM on 10/07/2023 (Saturday) in Alumni Cell of LNCT.

The Head read out the agenda and objectives of the Committee.

Discussion:

- 1. Review the last meeting proceeding.
- 2. Discuss how the COVID-19 pandemic has impacted alumni personally and professionally.
- 3. Discuss plans for virtual events such as webinars, workshops, and networking sessions.
- 4. Identify specific needs and challenges faced by alumni.
- 5. Review and update the alumni database to reflect changes due to the pandemic.
- 6. Discuss effective communication strategies during the crisis.

Head (Alumni Cell)

- 1. Office of the Chairman/Vice Chairperson/Secretary
- 2. Principal
- 3. Director Administration
- 4. Director T&P / Incubation/ R&D
- 5. Dean Student Welfare (DSW)
- 6. HODs (All Departments)
- 7. Head, IT Infra
- 8. Registrar
- 9. Library
- 10. Coordinators



ALUMNI CELL

LNCT/AC/2023/

Date: 12/08/2023

Minutes of Meeting

A meeting was organized at 3:30 PM on 12/08/2023 (Saturday) in Alumni Cell of LNCT .

The Head read out the agenda and objectives of the Committee.

Discussion:

- 1. Review the last meeting proceeding.
- 2. Establish objectives for the Alumni Cell considering the ongoing pandemic
- 3. Prioritize goals based on pandemic-related challenges
- 4. Adapt strategies to navigate uncertainty in the year ahead.
- 5. One to one calling shall be done by committee members to get consent of invited alumni.
- 6. An aid of alumni meet shall be prepared for press and media coverage.
- 7. Google form shall be shared to the alumni for final confirmation.

Head (Alumni Cell)

- 1. Office of the Chairman/Vice Chairperson/Secretary
- 2. Principal
- 3. Director Administration
- 4. Director T&P / Incubation/ R&D
- 5. Dean Student Welfare (DSW)
- 6. HODs (All Departments)
- 7. Head, IT Infra
- 8. Registrar
- 9. Library
- 10. Coordinators



ALUMNI CELL

LNCT/AC/2023/

Date: 09/09/2023

Minutes of Meeting

A meeting was organized at 3:30 PM on 09/09/2023 (Saturday) in Alumni Cell of LNCT .

The Head read out the agenda and objectives of the Committee.

Discussion:

- 1. Review the last meeting proceeding.
- 2. Review and update the alumni database.
- 3. Ensure data privacy compliance and security.
- 4. Plan communication channels and content for the year.
- 5. Regular follow up of each and every alumni shall be taken.
- 6. Confirmed data of the registered candidates has to be collected.
- 7. During Alumni meet it has to be the motive to seek the help of the Alumni in recruitment process and should be involved in training the students.

Head (Alumni Cell)

- 1. Office of the Chairman/Vice Chairperson/Secretary
- 2. Principal
- 3. Director Administration
- 4. Director T&P / Incubation/ R&D
- 5. Dean Student Welfare (DSW)
- 6. HODs (All Departments)
- 7. Head, IT Infra
- 8. Registrar
- 9. Library
- 10. Coordinators



ALUMNI CELL

LNCT/AC/2023/

Date: 14/10/2023

Minutes of Meeting

A meeting was organized at 3:30 PM on 14/10/2023 (Saturday) in Alumni Cell of LNCT .

The Head read out the agenda and objectives of the Committee.

Discussion:

- 1. Review the last meeting proceeding.
- 2. Review and update the alumni database.
- 3. Ensure data privacy compliance and security.
- 4. Plan communication channels and content for the year.
- 5. Regular follow up of each and every alumni shall be taken.
- 6. Confirmed data of the registered candidates has to be collected.
- 7. During Alumni meet it has to be the motive to seek the help of the Alumni in recruitment process and should be involved in training the students.

Head (Alumni Cell)

- 1. Office of the Chairman/Vice Chairperson/Secretary
- 2. Principal
- 3. Director Administration
- 4. Director T&P / Incubation/ R&D
- 5. Dean Student Welfare (DSW)
- 6. HODs (All Departments)
- 7. Head, IT Infra
- 8. Registrar
- 9. Library
- 10. Coordinators



ALUMNI CELL

LNCT/AC/2023/

Date: 11/11/2023

Minutes of Meeting

A meeting was organized at 3:30 PM on 11/11/2023 (Saturday) in Alumni Cell of LNCT .

The Head read out the agenda and objectives of the Committee.

Discussion:

- 1. Review the last meeting proceeding.
- 2. Review and update the alumni database.
- 3. Ensure data privacy compliance and security.
- 4. Plan communication channels and content for the year.
- 5. Regular follow up of each and every alumni shall be taken.
- 6. Confirmed data of the registered candidates has to be collected.
- 7. During Alumni meet it has to be the motive to seek the help of the Alumni in recruitment process and should be involved in training the students.

Head (Alumni Cell)

- 1. Office of the Chairman/Vice Chairperson/Secretary
- 2. Principal
- 3. Director Administration
- 4. Director T&P / Incubation/ R&D
- 5. Dean Student Welfare (DSW)
- 6. HODs (All Departments)
- 7. Head, IT Infra
- 8. Registrar
- 9. Library
- 10. Coordinators



ALUMNI CELL

LNCT/AC/2023/

Date: 09/12/2023

Minutes of Meeting

A meeting was organized at 3:30 PM on 09/12/2023 (Saturday) in Alumni Cell of LNCT .

The Head read out the agenda and objectives of the Committee.

Discussion:

- 1. Review the last meeting proceeding.
- 2. Review and update the alumni database.
- 3. Ensure data privacy compliance and security.
- 4. Plan communication channels and content for the year.
- 5. Regular follow up of each and every alumni shall be taken.
- 6. Confirmed data of the registered candidates has to be collected.
- 7. During Alumni meet it has to be the motive to seek the help of the Alumni in recruitment process and should be involved in training the students.

Head (Alumni Cell)

- 1. Office of the Chairman/Vice Chairperson/Secretary
- 2. Principal
- 3. Director Administration
- 4. Director T&P / Incubation/ R&D
- 5. Dean Student Welfare (DSW)
- 6. HODs (All Departments)
- 7. Head, IT Infra
- 8. Registrar
- 9. Library
- 10. Coordinators



ALUMNI CELL

LNCT/AC/2024/

Date: 13/01/2024

Minutes of Meeting

A meeting was organized at 3:30 PM on 13/01/2024 (Saturday) in Alumni Cell of LNCT .

The Head read out the agenda and objectives of the Committee.

Discussion:

- 1. Review the last meeting proceeding.
- 2. Review and update the alumni database.
- 3. Ensure data privacy compliance and security.
- 4. Plan communication channels and content for the year.
- 5. Regular follow up of each and every alumni shall be taken.
- 6. Confirmed data of the registered candidates has to be collected.
- 7. During Alumni meet it has to be the motive to seek the help of the Alumni in recruitment process and should be involved in training the students.

Head (Alumni Cell)

- 1. Office of the Chairman/Vice Chairperson/Secretary
- 2. Principal
- 3. Director Administration
- 4. Director T&P / Incubation/ R&D
- 5. Dean Student Welfare (DSW)
- 6. HODs (All Departments)
- 7. Head, IT Infra
- 8. Registrar
- 9. Library
- 10. Coordinators



ALUMNI CELL

LNCT/AC/2024/

Date: 09/02/2024

Minutes of Meeting

A meeting was organized at 3:30 PM on 09/02/2024 (Saturday) in Alumni Cell of LNCT .

The Head read out the agenda and objectives of the Committee.

Discussion:

- 1. Review the last meeting proceeding.
- 2. Review and update the alumni database.
- 3. Ensure data privacy compliance and security.
- 4. Plan communication channels and content for the year.
- 5. Regular follow up of each and every alumni shall be taken.
- 6. Confirmed data of the registered candidates has to be collected.
- 7. During Alumni meet it has to be the motive to seek the help of the Alumni in recruitment process and should be involved in training the students.

Head (Alumni Cell)

- 1. Office of the Chairman/Vice Chairperson/Secretary
- 2. Principal
- 3. Director Administration
- 4. Director T&P / Incubation/ R&D
- 5. Dean Student Welfare (DSW)
- 6. HODs (All Departments)
- 7. Head, IT Infra
- 8. Registrar
- 9. Library
- 10. Coordinators



ALUMNI CELL

LNCT/AC/2022/

Date:09/03/2024

Minutes of Meeting

A meeting was organized at 3:30 PM on 09/03/2022 (Saturday) in Alumni Cell of LNCT.

The Head read out the agenda and objectives of the Committee.

Discussion:

- 1. Review the last meeting proceeding.
- 2. Define the objectives and goals of the mentorship program.
- 3. Plan the official launch of the mentorship program.
- 4. Review existing data protection policies.
- 5. Identify methods for collecting feedback on the mentorship program.

Head (Alumni Cell)

- 1. Office of the Chairman/Vice Chairperson/Secretary
- 2. Principal
- 3. Director Administration
- 4. Director T&P / Incubation/ R&D
- 5. Dean Student Welfare (DSW)
- 6. HODs (All Departments)
- 7. Head, IT Infra
- 8. Registrar
- 9. Library
- 10. Coordinators