



**Lakshmi Narain College of Technology, Excellence  
(LNCTE), Bhopal**

**INTERNAL QUALITY ASSURANCE CELL ( IQAC )**

Ref:LNCTE/IQAC/2022/63

02 /05/2022

To

All the members of IQAC

Lakshmi Narain College of Technology Excellence

Bhopal

**NOTICE**

Sub: Lakshmi Narain Collge of Technology Excecellence – Internal Quality Assurance Cell Meeting

It is informed that the Eighth , Internal Quality Assurance Cell (IQAC) meeting is scheduled at 10.00 am on 02<sup>nd</sup> May 2022. Kindly attend the same.

**Agenda:**

**(A) Action taken report on the proposals of Seventh IQAC meeting**

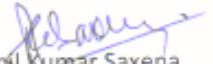
1. Planning for schedule of classes effectively for upcoming semester
2. Action plan for teaching learning and Guidance to students for off line examination
3. Strategy for internship and future skill courses for currently enrolled students.
4. Present status of utilization of Library resources and steps to improve further utilization.
5. Review of Preparation of NAAC accreditation process.

**(B) Issues open for discussion**

1. Remedial Measure for poor performer students in internal examinations.
2. Review of Preparation of International Conference scheduled in June 2022.
3. Action Plan to complete the remaining syllabus & conduct internal examination
4. Review of submission of IQA for NAAC accreditation process.
5. Any other issue with the permission of chairman.

  
Dr. Megha Kamble  
Coordinator ,IQAC

Thanking you

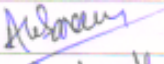

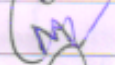




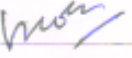
  
Dr. Anil Kumar Saxena  
Chairman IQAC &  
Principal LNCTE Bhopal  
Principal  
Lakshmi Narain College of Technology  
Excellence, BHOPAL

Meeting 1109 DT- 02/09/2022

As per the norms & meeting of IQAC for enhancement of Institute functioning a meeting was held on 02/09/2022. The Agenda of the meeting as follows

1. Remedial measures for poor performer students in internal examinations
2. Review of preparation of international conference scheduled in June 2022
3. Action plan to complete the remaining syllabus & internal examinations
4. Review of submission of IIRA for NAAC accreditation process
5. Any other issue with the permission of chair

Following members were present in the meeting

1. Dr. Anil K Saxena 
2. Dr. Megha Kamble 
3. Dr. Navin Agrawal 
4. Prof Rajni Kori 
5. Dr. Amar Singh Rathore 
6. Dr. Sunil Kumar Singh 
7. Dr. Shankar Kumar 
8. Prof Pankaj Deorkekar 

members Absent

1. Prof Prashant Purohit
2. Prof Prashant Shrivastava
3. Dr. Sudeshna Ghosh

DATE \_\_\_\_\_  
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In the meeting following discussion has been finished.

Part A Action taken report on meeting no. seven.

An Academic calendar for all the programmes and courses has been released in which the detail schedule has mentioned.

In the favor of lab development, Dr. Megha Kamble, coordinator IQAC has submitted a proposal for virtual lab to IIT Chennai.

few industry such as BHEL, CRIP L&P etc has identified for the internship of students.

Librarian Mr. Anil Singh Panwar has presented the feedback of students about the library functioning. Dr. Anil Saxena has suggested to members to allot the time slot for students and faculty members.

NAAC committee has presented the final draft of IIRA for NAAC.

Part B Issue for discussion,

Remedial measures for poor performer students.

Dr. Megha Kamble has suggested the remedial classes for poor performer students and simultaneously some challenging (27)

task For advance learner students to  
prepare for competitive exams

Prof Rajni Kori and Prof Naveen Agrawal  
also suggested to supporting teaching material  
for students in the form of video lectures

2. Review of Preparation of <sup>International</sup> Internal Conference  
Scheduled in June 2022

Dr. Megha Kamble coordinator of conference  
has presented the progress report of internal  
International conference. She also explained  
the status of research paper received from  
various research scholars from all over  
the India.

3. Dr Anil Saxena has revised the status  
of course completion from all Heads of  
departments. It is reported that mostly  
70-80% of the course coverage has done  
A pro effective Action plan has been  
discussed to complete the remaining course  
within due time.

4. Review of submission of IIR/A for NAAC  
After the review of status of NAAC report from the core committee, it was instructed by Dr Anil Saxena Principal, to submit the IIR/A as soon as to NAAC

After the acceptance of all members it was decided to submit it in May 2022.

5. Dr. Anil Saxena principal requested the heads of various departments to present their departmental distinctiveness. In this regard Dr Megha Kamble Head of CSE presented that department is organizing Job oriented certificate course with help by industry experts for final year students to gain knowledge in real time industry. she said that their students are motivated to register different international certification course.

Finally the meeting is resolved after the vote of thanks to all members and for heedful action for NAAC



# Lakshmi Narain College of Technology Excellence (LNCTE), Bhopal

## INTERNAL QUALITY ASSURANCE CELL ( IQAC )

02/05/2022

### Minutes of Eight Internal Quality Assurance Cell (IQAC) meeting

**Minutes of Eight** Internal Quality Assurance Cell (IQAC) meeting held on Monday 2<sup>nd</sup> May 2022 in the Board Room of Lakshmi Narain College of Technology Excellence.

Dr.Anil Kumar Saxena, Chairman IQAC & Principal LNCTE Bhopal called for the meeting and conducted the proceedings.

#### Members Present:

Dr.Anil Kumar Saxena

Dr.Megha Kamble

Dr.Naveen Agrawal

Prof.Prashant Purohit

Prof.Rajni Kori

Prof.Prashant Shrivastava

Prof.Pankaj Deoskar

Dr.Amar singh Rathore

Dr.Sunil Kr Singh

Dr.Shankar Singh

#### Members Absent:

Dr.Sudeshna Ghosh

#### Agenda:

##### (A) Action taken report on the proposals of seventh IQAC meeting

1. Planning for schedule of classes effectively for upcoming semester for all the programmes.

Dr. Anil Kumar Saxena Chairman IQAC & Principal LNCTE Bhopal has finalized the academic calendar for upcoming semester and instructed the heads of all the departments to strictly execution of the same for conduction of classes. He also suggested to regular monitoring of classes and presence of the students.

2. Departmental Model development room/ laboratories & fabrication facilities  
Principal Dr. Anil Kumar Saxena requested all heads of departments to motivate their students to develop quality models which will support them in placement. It was also decided to invite skilled professionals to train students in various disciplines.
3. Strategy for internship and future skill courses for currently enrolled students.  
All heads of the departments identify the various courses and training programmes for industry requirements and sent the students for internship.
4. Present status of utilization of Library resources and steps to improve further utilization.  
All the department have fix the slot in library for students and faculty members to enhance the utilization of library resources. A committee with HOD of three departments also formed to monitor and motivate to students and faculty members for better use of library resources in a more effective manner.
5. Review of Preparation of NAAC accreditation process.  
All the members of NAAC group had presented the status of NAAC preparation and action report.

**(B) Issues open for discussion**

**1. Remedial Measure for poor performer students in internal examinations.**

Dr. Anil Kumar Saxena Chairman IQAC & Principal LNCTE Bhopal requested the heads of all the departments to present the action taken both for weak and fast learner.

Prof Rajni Kori CS has presented list of students of CSE below average students based on MIDSEM results, and special Industry courses of T&P department.

Pankaj Deoskar presented report for data science. Some common subjects revision classes were conducted for CSE, DS, and all branches. Coursera and MOOC courses has communicated thru admin office of Institute, all interested students and faculties were freely enrolled to take up the course.

HOD of EC has presented feedback of the performance of students based on midsem tests. Remedial class timetable was prepared and communicated to students for revision of core and elective subjects. For fast learners, IT courses, PCB designing and IoT training were organized.

Dept of Mechanical Engineering Dr. Naveen Agrawal presented feedback of faculties about performance of students. Midsem I and II results are compiled and identified below average students. remedial classes are planned for poor performance subjects to help the students personally in small groups. The advance learners are motivated to take up IT Training class and project work and ISRO online MOOC trainings in emerging domains of mechanical.

Dr. Amar Singh Rathore MBA has presented the average learner students of even semester subjects on the basis of internal assessment.

Coordinator Dr. Megha Kamble has summarized all the reports, tabulated the students grades and presented to Principal Sir, for further counseling and motivation session.

**2. Review of Preparation of International Conference scheduled in June 2022.**

Co-ordinator of international Conference Dr. Megha kamble has presented the progress of International conference held on 29 & 30 June 2022. She explained that 90+ research papers have been received from all over india for publication. It is decided that all the departments motivate students of UG & PG to prepare the research paper for the upcoming conference . It will support them in future for higher education and placement.

**3. Action Plan to complete the remaining syllabus & conduct internal examination**

All the heads of departments have presented the status of course completion in the current semester. Most of the departments have covered the 70 to 75% of curriculum in all semesters excluding II semester since their classes started in March 2022. It is also decided to focus special attention on the slow learner students and support them individually in a minor group of three to four students. Few subjects' status has been far behind than others who decided to spare additional time to concerned classes to complete the curriculum.

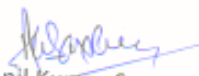
**4. Review of submission of IQA for NAAC accreditation process.**

The all core member of NAAC has submitted the detail report of SSR. They also suggested for submission of SSR in the month May 2022. It is reviewed by Principal Dr. Anil Kumar Saxena that all committees are meeting timely, minutes are recorded and action plan is reviewed so as to maintain the quality of the process and follow the norms of accreditation process.

**5. Any other issue with the permission of chairman.-Nil**

  
Dr. Megha Kamble  
Coordinator ,IQAC

Thanking you

  
Dr. Anil Kumar Saxena  
Chairman IQAC &  
Principal LNCTE Bhopal